

Fairstead House

Suffolk County Council Early Years Funded Hours

- At Fairstead House, we offer Suffolk County Council's 15 funded hours per week for eligible children.
- Your child is eligible for the funded hours in the term after they turn three years old; ie, if your child has their third birthday in May, they will be able to claim the funded hours at the beginning of the Autumn Term in September.
- Your child will no longer be eligible for the funded hours in the term after their fifth birthday. Children may continue to claim these funded hours whilst they are in Reception.
- At Fairstead House, the funded hours are offered during our afternoon sessions, from 12.30pm to 3.30pm. Your child may attend for the afternoon session only, have a school day for the price of a morning or a full day with the funded hours discounted from your invoice.
- The funded hours are available during Fairstead House's term time only and we do not offer the option of 'Stretched Funding'.
- We do not offer the extended 30 funded hours per week. Like other Independent schools, we are able and happy to run at a loss so that parents can access the 15 funded hours; however it would be untenable to extend this to 30 funded hours and maintain the quality of education on offer and the calibre and qualifications of our staff.
- For each term, you may only claim the funded hours for the sessions your child attends during 'Headcount Week', which is usually the second week of each term. You are of course very welcome to increase your child's sessions or to book your child in for additional sessions during the term, but you will not be able to claim the funded hours for these sessions. Any permanent increase in your child's funded hours can be claimed in the following term.
- If you leave Fairstead House and go to another Nursery in Suffolk part way through the term, you will not be able to claim the funded hours at the new Nursery until the start of the next term.
- If your child does not use all their funded hours at Fairstead House, they may be claimed at another childcare provider at the same time. Please make it clear on the Claim Form if your child does attend sessions at another provider so that we can ensure that the funding is correctly allocated to each provider and that the funded hours are not mistakenly over-claimed.
- Early in the term, a Claim Form (known as a PAF) will be sent to you. If your child has not claimed the funded hours at Fairstead House before, you will need to complete the relevant sections of the form and provide either your child's passport or birth certificate as proof of their entitlement to the funded hours. If your child has changed their hours, you will also need to complete a new form although there will be no need to provide evidence of your child's date of birth. If there is no change to your child's hours, then you can sign the existing Claim Form.
- All of the data you provide with your child's Claim Form is kept securely and in line with Suffolk County Council Children & Young People Services privacy requirements. The privacy notice may be found here: www.suffolk.gov.uk/about/privacy-notice/children-and-young-people-services-privacy-notice/